**Date:** 5th February 2019

**Not In Attendance: N/A**

**Meeting agenda:**

1. UI Design
2. Poster
3. Show existing system
4. New ring registration
5. Discuss User Activity monitor

**Meeting discussion:**

* Poster
* Move University of Kent logo to the bottom on poster
* Group members names need to be aligned to the left and to the right (it is not necessary to include supervisor’s name
* Diagram is too technical, will be better to use existing diagram in technical report and create new diagram for poster that is easier to understand for those who don’t know what project is about. Remove title “System Diagram”.
* Good introduction to the project. Need to move text higher.
* Use logos within system diagram rather than separately at the bottom of poster. Remove Trello and Git Lab logos.
* Change colour of title as it may not come out well when printed.
* UI design
* If data is displayed in tables, we should consider adding new data into table in existing view instead of changing view and pressing “Edit” button to save user time switching between screens.
* Add “Back” buttons.
* Save/Register/Import ect. Buttons should all move to center of the page - make sure design is consistent
* Check colours picked for UI design
* Get rid of Full View window. Instead use “More Filters” and by default tick all filters to show full view.
* New ring registration
* CSV file will be sent to system users along with requested rings. File will contain information such as: Printed ID, Unique key on NFC & Ring Colour.
* User Activity monitor - not discussed.

**Actions:**

* **All:** Start working on collating data for Corpus file.
* **Elina:** Update UI prototype. Redesign poster and send new version to Dan this week. Start on Technical report
* **Karlis:** Work on Live View
* **Priyesh:** Work on Live View
* **Afzi:** Work on Bird Table view